

Thank you for choosing Town Hall for your special event.

These items are prohibited in all Miami Township rentals and will result in a lost deposit:

- Tape, adhesive and 3M Command Strips on walls/doors/windows
- Confetti, glitter, birdseed
- Fog machines, bubble machines and sparklers
- Smoking inside the building
- Grease, salad dressing, coffee grounds and food in sinks

These items are provided for you while enjoying Town Hall:

- Microwave
- Full size refrigerator
- Free parking with handicap accessibility into building

Closing Procedures for Town Hall:

- Return all tables, chairs to original position
- Remove all food/beverage brought into hall
- Sweep floors, broom located in kitchen closet
- Remove all garbage, including restroom, and place in trash receptables that are located on the side of the building toward the rear of the parking lot.
- Turn off all lights
- Push doors shut as you leave